



Person Specification:	Fire Safety Engineer
Role Profile:	Fire Extinguisher Service Engineer
Location:	Allsaved Head Office, West Chiltington, West Sussex
Salary:	Band E&F (depending on experience)
Position:	Permanent, full-time (40 hours per week)
Accountable to:	Engineering Manager
Accountable for:	None

This section outlines the key criteria that must be addressed (within 2 pages) when submitting an application for employment as shortlisting for interview will be based on information supplied here.

Level of Knowledge

- Comprehensive knowledge and an understanding of BS5306. - **Essential**
- Understanding of relevant British Standards, Health and Safety Legislation, Codes of Practice and appropriate Building Regulations to ensure practical delivery of the required technical specialism. - **Essential**
- Working knowledge of Fire Safety Regulations, Workplace Regulations, Building Regulations and Health and Safety Legislation. - **Essential**
- Knowledge of systems, procedures and policies in extinguisher servicing and Fire Safety. - **Essential**
- Sound and accurate IT knowledge, confidence in using different types of management systems and devices including handheld computer devices to enable accurate data entry. - **Essential**

Qualifications

- GCSE or equivalent in Math's and English - **Desirable**
- FIA / BAFE qualifications - **Essential**
- Full UK driving licence - **Essential**
- CSCS card or equivalent - **Desirable**

Experience

- Experience of working alone and part of a team.
- Experience of working in a client orientated environment where high standards of customer care is achieved.
- Experience of defining and undertaking technical work pertaining to specialist fire safety equipment.
- Experience of maintenance standards for portable fire fighting equipment
- Being able to carry out extinguisher TDR's and service exchanges onsite.
- Have good communication skills when explaining technical information to clients.
- Experience traveling to jobs / working away with managing client expectation.

Skills

- Ability to organise / priorities work, coordinate a variety of tasks in a clear and logical way and meet agreed deadlines.
- Ability to inspect sites, interpret technical information and solve varied problems.
- Good communication and interpersonal skills in order to interact effectively with a range of clients and create effective working relationships.
- Able to follow pre-booked works verbal, written or electronic form with limited guidance.
- A self-starter, independent and flexible with a positive attitude.
- To maintain vehicle stock levels in advance of works.
- To be able to adapt when working onsite.
- Willing to learn new aspects of the fire industry (training will be provided)

Key Competencies for Role

- Delivering Excellence - Level 1
- Influencing - Level 2
- Inspiring - Level 1
- Communicating - Level 1
- Building Understanding & Trust - Level 2
- Developing our People - Level 1
- Collaboration/Teamwork - Level 1
- Gathering Information - Level 2
- Understanding Issues - Level 2
- Finding Solutions - Level 2

Our Values & Expectations

Allsaved Ltd has a clear set of expectations for all employees which describe those essential working practices that must be met. Employee performance and development needs will be assessed by line managers during regular appraisal meetings. Successful candidates will be guided in our values and employee expectations as part of the induction process and learn how to apply both in their role.

Authorised by line manager -

Name: Harry Woodage

Signature: 

Date: 10.09.2018

Co- signed by HR Business Partner

Name: Ruth Simmonds



Signature: 10.09.2018

Date: 21st August 2018

